

## HIA Opportunities for Collaboration

HIA Step	Examples of Roles	Potential Collaborators
<b>Process Oversight</b>	<ul style="list-style-type: none"> <li>▪ Stakeholders and HIA practitioners develop a collaboration agreement for the conduct and oversight of the HIA process</li> <li>▪ Identify agency or organization to oversee process</li> <li>▪ Coordinate partners/activities for each step of the HIA</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community advocates/ organizations</li> <li>▪ Public agencies:               <ul style="list-style-type: none"> <li>▪ Public health department</li> <li>▪ Planning department</li> </ul> </li> <li>▪ Regulatory agencies (e.g., EPA)</li> <li>▪ Universities</li> <li>▪ School districts</li> <li>▪ HIA consultant</li> </ul>
<b>Screening</b>	<ul style="list-style-type: none"> <li>▪ Identify criteria for selection and priority projects for HIA</li> <li>▪ Identify priority health issues needing to be studied through HIA</li> <li>▪ Understand context of decision-making process</li> <li>▪ Contact stakeholders and decision-makers</li> </ul>	
<b>Scoping</b>	<ul style="list-style-type: none"> <li>▪ Conduct issue identification through outreach to impacted communities</li> <li>▪ Prioritize research questions</li> <li>▪ Conduct outreach to potential HIA participants to broaden the spectrum of stakeholders involved</li> <li>▪ Identify sources of data</li> <li>▪ Establish timeline and boundaries (e.g., geographic, populations)</li> <li>▪ Consider resources available</li> <li>▪ Develop workplan</li> </ul>	
<b>Assessment</b>	<ul style="list-style-type: none"> <li>▪ Gather and organize data</li> <li>▪ Conduct research and analysis</li> <li>▪ Lead or participate in field observations and research</li> <li>▪ Conduct surveys, interviews or focus groups, and interpret or “ground truth” data and analysis</li> </ul>	
<b>Reporting and Communications</b>	<ul style="list-style-type: none"> <li>▪ Write, review and edit final HIA report</li> <li>▪ Interpret and prioritize HIA findings and recommendations</li> <li>▪ Develop presentation of findings</li> <li>▪ Develop and execute communication, media and advocacy plans</li> <li>▪ Create demand for public agencies to conduct HIA</li> </ul>	
<b>Monitoring</b>	<ul style="list-style-type: none"> <li>▪ <i>Monitor decision outcomes and long term results</i></li> <li>▪ <i>Hold decision-makers accountable to decision agreements</i></li> </ul>	